



February 19, 2018

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Revised 2018-2019 Academic Calendar

Item Description

This item requests that the Board approve the revised academic calendar for the 2018-2019 academic year.

Overview and Background

The 2018-19 calendar was previously approved in February 2017. We are proposing changes to align TCC's Spring Break with Leon County School's Spring Break. The change does not affect faculty contract dates. This alignment will support organizational efficiencies during this timeframe. The calendar also meets all Florida statutory requirements.

Past Actions by the Board

Annually, the Board reviews the academic calendar for approval.

Funding/Financial Implications

There are no funding or financial matters associated with this item.

Staff Resource

Feleccia Moore-Davis

Recommended Action

That the Board approves the revised 2018-19 academic calendar.

**MARK-UP for CHANGES TALLAHASSEE COMMUNITY
COLLEGE
2018-2019 ACADEMIC CALENDAR**

FALL TERM I (AUGUST 20 - DECEMBER 7, 2018)			
2018	Days	Description	No. Days
MAIN SESSION (8/20 to 12/7)			
August 13 - 17	(M-F)	General Registration	
August 20	(M)	Classes Begin	
September 3	(M)	Labor Day Observed	
November 12	(F)	Veteran's Day Observed	
November 21 - 23	(W-F)	Thanksgiving Observed – No classes Nov. 21, College closed Nov. 22-23 (College closes at 5 PM on 11/21. No class on Saturday 11/24)	
November 30	(F)	Classes End (Saturday classes end 12/01)	
December 3 - 7	(M-F)	Exams (Saturday exams 12/8)	
December 14	(F)	Winter Break (College suspends business at 11:30, employees work until 1:00 PM on 12/14)	
TOTAL DAYS			76
MINI SESSION (SESSION D) (FOR COLLEGE SUCCESS) (8/20 to 9/17)			
August 20	(M)	Classes Begin	
September 3	(M)	Labor Day Observed	
September 14	(F)	Classes End	
September 17	(M)	Exams	
TOTAL DAYS			20
SEPTEMBER EXPRESS (C SESSION) (9/24 to 12/7)			
September 24	(M)	Classes Begin	
November 12	(F)	Veteran's Day Observed	
November 21 - 23	(W-F)	Thanksgiving Observed – No classes Nov. 21, College closed Nov. 22-23 (College closes at 5 PM on 11/21. No class on Saturday 11/24)	
November 30	(F)	Classes End (Saturday classes end 12/01)	
December 3 - 7	(M-F)	Exams (Saturday exams 12/8)	
TOTAL DAYS			52
AUGUST EXPRESS (A SESSION) (8/20 to 10/10)			
August 20	(M)	Classes Begin	
September 3	(M)	Labor Day Observed	
October 8	(M)	Classes End	
October 9 - 10	(T-W)	Exams	
TOTAL DAYS			37
OCTOBER EXPRESS (B SESSION) (10/16 to 12/7)			
October 16	(T)	Classes Begin	
November 12	(F)	Veteran's Day Observed	
November 21 - 23	(W-F)	Thanksgiving Observed – No classes Nov. 21, College closed Nov. 22-23 (College closes at 5 PM on 11/21. No class on Saturday 11/24)	
November 30	(F)	Classes End (Saturday classes end 12/01)	
December 3 - 7	(M-F)	Exams (Saturday exams 12/8)	
TOTAL DAYS			36

MARK-UP for CHANGES

SPRING TERM (JANUARY 7 – MAY 3, 2019)			
2019	Days	Description	No. Days
MAIN SESSION (1/7 to 5/3)			
January 2	(W)	College Opens	
January 2 - 4	(W-F)	General Registration	
January 7	(M)	Classes Begin	
January 21	(M)	Martin Luther King, Jr. Observed	
March 11 – 15 March 18 - 22	(M-F)	Spring Break (No Saturday classes on 03/16 23)	
April 26	(F)	Classes End (Saturday classes end 04/27)	
April 29 – May 3	(M-F)	Exams (Saturday exams on 05/4)	
TOTAL DAYS			79
MINI SESSION (D SESSION) (FOR COLLEGE SUCCESS) (1/7 to 2/4)			
January 7	(M)	Classes Begin	
January 21	(M)	Martin Luther King, Jr. Observed	
February 1	(F)	Classes End	
February 4	(M)	Exams	
TOTAL DAYS			20
FEBRUARY EXPRESS (C SESSION) (2/18 to 5/3)			
February 18	(M)	Classes Begin	
March 11 – 15 March 18 - 22	(M-F)	Spring Break (No Saturday classes on 03/16 23)	
April 26	(F)	Classes End (Saturday classes end 04/27)	
April 29 – May 3	(M-F)	Exams	
TOTAL DAYS			50
JANUARY EXPRESS (A SESSION) (1/7 to 2/26)			
January 7	(M)	Classes Begin	
January 21	(M)	Martin Luther King, Jr. Observed	
February 22	(F)	Classes End (Saturday classes end on Feb. 16)	
February 25 - 26	(M-T)	Exams (Saturday classes final exams on Feb. 23)	
TOTAL DAYS			36
MARCH EXPRESS (B SESSION) (3/7 to 5/3)			
March 7	(R)	Classes Begin	
March 11 – 15 March 18 - 22	(M-F)	Spring Break (No Saturday classes on 03/16 23)	
April 26	(F)	Classes End (Saturday classes end 04/27)	
April 29 – May 3	(M-F)	Exams (Saturday classes final exams on May 4)	
TOTAL DAYS			36

MARK-UP for CHANGES

SUMMER TERM (MAY 9 – AUGUST 7, 2019)			
2019	Days	Description	No. Days
MAIN (C SESSION) (5/9 to 7/24)			
May 7 - 8	(T-W)	General Registration	
May 9	(R)	Classes Begin	
May 27	(M)	Memorial Day Observed	
June 19	(W)	No Classes (May Express Exams)	
July 4	(R)	Independence Day Observed	
July 22	(M)	Classes End	
July 23 - 24	(T-W)	Exams	
TOTAL DAYS			41
MINI-MESTER (F SESSION) (5/13 to 6/3)			
May 13	(M)	Classes Begin	
May 27	(M)	Memorial Day Observed	
May 31	(F)	Classes End	
June 3	(M)	Exams	
TOTAL DAYS			15
MAY EXPRESS (A SESSION) (5/9 to 6/20)			
May 9	(R)	Classes Begin	
May 27	(M)	Memorial Day Observed	
June 18	(T)	Classes End	
June 19 - 20	(W-R)	Exams	
TOTAL DAYS			30
JUNE EXPRESS (B SESSION) (6/25 to 8/7)			
June 25	(T)	Classes Begin	
July 4	(R)	Independence Day Observed	
July 23	(T)	No Classes (Main Session Exams)	
August 5	(M)	Classes End	
August 6 - 7	(T-W)	Exams	
TOTAL DAYS			30

MARK-UP for CHANGES

FACULTY CONTRACT DATES: FALL 2018

2018	Days	Description	No. Days
Aug. 9 - 10	(R-F)	Faculty Contract Days Begin	2
Aug. 13 - 17	(M-F)	Faculty Work Days	5
Aug. 20	(M)	Classes Begin	10
Sept. 3	(M)	Labor Day Observed ; College Closed	19
Oct.			23
Nov.12	(F)	Veteran's Day Observed ; College Closed	
Nov. 21 - 23	(W-F)	Thanksgiving Observed – No classes Nov. 21; Nov. 21 is faculty work day, College closed Nov. 22-23 (College closes at 5 PM on 11/21. No class on Saturday 11/24)	19
Nov. 30	(F)	Classes End (Saturday classes end 12/01)	
December 3 - 7	(M-F)	Exams (Saturday Exams 12/8)	
Dec. 10	(M)	Faculty Work Day (Grades Due)	
Dec. 11	(T)	Faculty Work Day	7
Dec. 14	(F)	Winter Break (College suspends business at 11:30, employees work until 1:00 PM on 12/14)	
TOTALS			85

FACULTY CONTRACT DATES: SPRING 2019

2019	Days	Description	No. Days
Jan. 2 - 4	(W-F)	Faculty Work Days	3
Jan. 7	(M)	Classes Begin	18
Feb.			20
March 11 - 15 March 18 - 22	(M-F)	Spring Break (No Saturday classes on 03/16/23)	16
April 26	(F)	Classes End (Saturday classes end 04/27)	22
April 29 – May 3	(M-F)	Exams (Saturday exams on 05/4)	
May 6	(M)	Faculty Work Day (Grades Due)	
May 7	(T)	Faculty Work Day	5
TOTALS			84

TOTAL FACULTY WORKING DAYS FOR 2018-2019 = 169 DAYS

COLLEGE HOLIDAYS (college closed)

September 3, 2018 – Labor Day

November 12, 2018 - Veterans Day Observed

November 22 – 23, 2018 – Thanksgiving (college closes on 11/21 at 5:00 pm)

December 17, 2018 – January 1, 2018 – Christmas Holidays (college closes on 12/14 at 1:00 pm)

January 21, 2019 – Martin Luther King Day

March ~~11 - 15~~ 18 - 22, 2019 – Spring Break (no Saturday classes on 3/16 23/19)

May 27, 2019 – Memorial Day

July 4, 2019 – Independence Day

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