



January 16, 2018

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Attorney Invoices - Bryant Miller Olive, P.A. (October & November 2017)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for legal representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting.

Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$30,625.

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: November 16, 2017
Invoice No. 65797
Client No. 25480.006

For professional services rendered in connection with Tallahassee
Community College - Labor and Employment - 2016 UFF
Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

| | | | Hours | Amount | |
|------------|-----|--|-------|----------|-----------|
| 10/01/2017 | JCC | Analyze issues regarding charge (J. Baroody) | 1.20 | 300.00 | |
| 10/02/2017 | JCC | Telephone conference with client (S. Balog) regarding UFF | 0.20 | 50.00 | |
| 10/02/2017 | JCC | Draft correspondence regarding stipends | 0.50 | 125.00 | |
| 10/02/2017 | JCC | Telephone conference with clients (S. Balog, F. Moore-Davis) regarding ULP charge, correspondence, proposals | 0.50 | 125.00 | |
| 10/02/2017 | JCC | Telephone conference with T. Wazlavek regarding Special Magistrate | 0.30 | 75.00 | |
| 10/03/2017 | JCC | Review procedural matters regarding impasse issues | 1.40 | 350.00 | |
| 10/03/2017 | JCC | Preparation for bargaining | 0.80 | 200.00 | |
| 10/03/2017 | JCC | Telephone conference with client (S. Balog) regarding impasse issues | 0.30 | 75.00 | |
| 10/04/2017 | JCC | Preparation for negotiations | 2.70 | 675.00 | |
| 10/05/2017 | JCC | Travel to Tallahassee | 4.00 | 0.00 | No Charge |
| 10/05/2017 | JCC | Conference with clients (S. Balog, B. Wills, F. Jones) regarding impasse issues | 4.00 | 1,000.00 | |

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 Invoice No. 65797
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Tallahassee Community College

| | | | | | |
|------------|-----|--|------|----------|-----------|
| 10/05/2017 | DMH | Review correspondence | 0.20 | 50.00 | |
| 10/06/2017 | JCC | Conference with clients (S. Balog, B. Wills, F. Jones) and attend UFF negotiations | 6.00 | 1,500.00 | |
| 10/06/2017 | JCC | Travel to Miami | 4.00 | 0.00 | No Charge |
| 10/06/2017 | DMH | Analyze hearing dates | 0.20 | 50.00 | |
| 10/09/2017 | JCC | Conference call with clients (S. Balog, F. Moore-Davis, C. Grause, A. Maxwell) regarding UFF | 0.50 | 125.00 | |
| 10/09/2017 | JCC | Telephone conference with client (S. Balog) regarding communications | 0.20 | 50.00 | |
| 10/09/2017 | JCC | Telephone conference with client (S. Balog) regarding communications | 0.20 | 50.00 | |
| 10/09/2017 | JCC | Review documents regarding UFF | 0.80 | 200.00 | |
| 10/09/2017 | JCC | Draft correspondence regarding negotiations | 0.40 | 100.00 | |
| 10/09/2017 | JCC | Review documents (grievance UFF proposals) | 0.60 | 150.00 | |
| 10/09/2017 | DMH | Review emails | 0.30 | 75.00 | |
| 10/09/2017 | DMH | Analyze bargaining issues | 0.30 | 75.00 | |
| 10/09/2017 | DMH | Review notes and summary | 0.60 | 150.00 | |
| 10/10/2017 | JCC | Review correspondence regarding F. Baglione | 0.30 | 75.00 | |
| 10/10/2017 | JCC | Telephone conference with client (S. Balog) regarding UFF | 0.20 | 50.00 | |
| 10/10/2017 | JCC | Telephone conference with client (S. Balog) regarding UFF | 0.20 | 50.00 | |
| 10/10/2017 | JCC | Telephone conference with client (J. Murdaugh) regarding UFF | 0.30 | 75.00 | |
| 10/10/2017 | JCC | Analyze issues regarding media | 1.00 | 250.00 | |
| 10/10/2017 | JCC | Telephone conference with client (S. Balog) regarding UFF | 0.20 | 50.00 | |
| 10/10/2017 | JCC | Telephone conference with client (A. Moran) regarding UFF | 0.30 | 75.00 | |
| 10/10/2017 | DMH | Review email and letter | 0.40 | 100.00 | |
| 10/11/2017 | JCC | Telephone conference with client A. Moran regarding UFF | 0.20 | 50.00 | |

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Tallahassee Community College

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|------------|-----|--|------|--------|
| 10/11/2017 | JCC | Review College documents | 0.70 | 175.00 |
| 10/11/2017 | JCC | Telephone conference with client A. Moran regarding negotiations | 0.30 | 75.00 |
| 10/11/2017 | JCC | Telephone conference with Dobson regarding negotiations | 0.50 | 125.00 |
| 10/11/2017 | JCC | Research regarding public records issues | 0.80 | 200.00 |
| 10/12/2017 | JCC | Telephone conference with client A. Moran regarding public records requests | 0.40 | 100.00 |
| 10/12/2017 | JCC | Telephone conference with client S. Balog regarding update | 0.30 | 75.00 |
| 10/12/2017 | JCC | Review UFF proposals and award comparisons | 2.00 | 500.00 |
| 10/12/2017 | JCC | Telephone conference with client B. Jones regarding labor relations issues | 0.20 | 50.00 |
| 10/12/2017 | JCC | Telephone conference with client A. Moran regarding records requests | 0.30 | 75.00 |
| 10/12/2017 | JCC | Telephone conference with client S. Balog regarding UFF | 0.20 | 50.00 |
| 10/12/2017 | JCC | Research regarding study abroad programs | 1.10 | 275.00 |
| 10/12/2017 | JCC | Research regarding waiver issues (salary ranges) | 1.30 | 325.00 |
| 10/13/2017 | JCC | Telephone conference with client A. Moran regarding public relations issue | 0.50 | 125.00 |
| 10/13/2017 | JCC | Draft updates to chart | 0.60 | 150.00 |
| 10/13/2017 | JCC | Conference call with client S. Balog, A. Moran regarding bargaining strategy | 2.40 | 600.00 |
| 10/13/2017 | DMH | Review and reply to email | 0.10 | 25.00 |
| 10/13/2017 | DMH | Conference with client | 2.40 | 600.00 |
| 10/13/2017 | DMH | Analyze issues | 0.50 | 125.00 |
| 10/14/2017 | JCC | Telephone conference with client A. Moran regarding labor issues | 0.30 | 75.00 |
| 10/14/2017 | JCC | Telephone conference with client A. Moran regarding labor issues | 0.30 | 75.00 |

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Tallahassee Community College

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|------------|-----|---|------|----------|-----------|
| 10/16/2017 | JCC | Travel to Tallahassee | 4.00 | 0.00 | No Charge |
| 10/16/2017 | JCC | Conference client J. Murdaugh, attend Board of Trustees meeting, attend Executive Session | 5.00 | 1,250.00 | |
| 10/17/2017 | JCC | Travel to Miami | 4.00 | 0.00 | No Charge |
| 10/17/2017 | JCC | Telephone conference with client (A. Moran) regarding UFF | 0.30 | 75.00 | |
| 10/17/2017 | DMH | Analyze issues | 0.30 | 75.00 | |
| 10/17/2017 | DMH | Review posting on web | 0.60 | 150.00 | |
| 10/17/2017 | DMH | Review news story | 0.10 | 25.00 | |
| 10/18/2017 | JCC | Telephone conference with client (S. Balog) regarding negotiations | 0.20 | 50.00 | |
| 10/18/2017 | JCC | Telephone conference with client J. Murdaugh regarding Senate | 0.30 | 75.00 | |
| 10/18/2017 | JCC | Telephone conference with client J. Murdaugh regarding class size issues | 0.20 | 50.00 | |
| 10/18/2017 | JCC | Telephone conference with client S. Balog regarding negotiations | 0.30 | 75.00 | |
| 10/18/2017 | JCC | Telephone conference with client A. Moran regarding negotiations | 0.30 | 75.00 | |
| 10/18/2017 | JCC | Analyze issues regarding Tallahassee Community College proposals | 0.80 | 200.00 | |
| 10/19/2017 | JCC | Telephone conference with clients A. Moran, S. Balog regarding bargaining | 1.70 | 425.00 | |
| 10/19/2017 | JCC | Review correspondence issues | 0.80 | 200.00 | |
| 10/20/2017 | JCC | Review documents and proposals | 0.80 | 200.00 | |
| 10/20/2017 | JCC | Telephone conference with client A. Moran regarding public relations issues | 0.20 | 50.00 | |
| 10/20/2017 | JCC | Conference call with clients S. Balog, A. Moran, Management regarding UFF issues | 1.90 | 475.00 | |
| 10/20/2017 | JCC | Telephone conference with client S. Balog regarding | 0.20 | 50.00 | |

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documents

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|------------|-----|---|------|----------|
| 10/20/2017 | JCC | Telephone conference with client S. Balog regarding documents | 0.20 | 50.00 |
| 10/20/2017 | JCC | Telephone conference with T. Brooks regarding Baroody | 0.40 | 100.00 |
| 10/22/2017 | JCC | Review and draft counter proposals | 4.30 | 1,075.00 |
| 10/23/2017 | JCC | Review documents | 0.70 | 175.00 |
| 10/23/2017 | JCC | Draft revised package of proposals | 1.80 | 450.00 |
| 10/23/2017 | DMH | Review email / community | 0.10 | 25.00 |
| 10/23/2017 | DMH | Review email regarding additional articles | 0.20 | 50.00 |
| 10/23/2017 | DMH | Review news stories | 0.20 | 50.00 |
| 10/24/2017 | JCC | Review correspondence regarding proposals | 0.30 | 75.00 |
| 10/24/2017 | JCC | Prepare proposals (UFF) | 3.30 | 825.00 |
| 10/24/2017 | JCC | Conference call regarding UFF negotiations | 1.60 | 400.00 |
| 10/25/2017 | JCC | Review revised Articles | 0.20 | 50.00 |
| 10/25/2017 | JCC | Telephone conference with client A. Moran regarding strategy issues | 0.40 | 100.00 |
| 10/25/2017 | JCC | Review correspondence | 0.80 | 200.00 |
| 10/25/2017 | JCC | Preparation of book | 0.60 | 150.00 |
| 10/25/2017 | DMH | Review document / list of bargaining issues | 0.10 | 25.00 |
| 10/26/2017 | JCC | Telephone conference with client A. Moran regarding communications issues | 0.30 | 75.00 |
| 10/26/2017 | JCC | Review correspondence regarding UFF | 0.40 | 100.00 |
| 10/26/2017 | JCC | Preparation for negotiations (UFF) | 3.80 | 950.00 |
| 10/26/2017 | DMH | Prepare proposals for November 6 session and analyze issues | 4.80 | 1,200.00 |
| 10/26/2017 | DMH | Analyze impasse hearing date and draft email to client | 0.70 | 175.00 |
| 10/27/2017 | JCC | Analyze communications issues | 0.70 | 175.00 |

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Tallahassee Community College

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|------------|-----|--|------|--------|
| 10/27/2017 | JCC | Telephone conference with client A. Moran regarding communications | 0.20 | 50.00 |
| 10/27/2017 | DMH | Review and reply to emails | 0.20 | 50.00 |
| 10/27/2017 | DMH | Review correspondence | 0.20 | 50.00 |
| 10/30/2017 | JCC | Review communications issues | 0.60 | 150.00 |
| 10/30/2017 | DMH | Review emails | 0.20 | 50.00 |
| 10/30/2017 | DMH | Review proposals | 0.40 | 100.00 |
| 10/31/2017 | DMH | Review email / Baroody | 0.10 | 25.00 |

| | | |
|-----------------------------------|-------|--------------------|
| Current Services | 82.30 | \$20,575.00 |
| Total No Charge Hours | 16.00 | |
| Net Fees after Billing Adjustment | | <u>\$20,575.00</u> |

Recapitulation

| <u>Timekeeper</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|-------------------|--------------|-------------|--------------|
| James C. Crosland | 69.10 | \$250.00 | \$17,275.00 |
| Denise M. Heekin | 13.20 | \$250.00 | \$3,300.00 |

Payments

| | | | |
|------------|---------|-------------------|------------------|
| 10/18/2017 | Payment | ACH Invoice 65315 | 19,169.84 |
| | | | <u>19,169.84</u> |

| | |
|----------------------|--------------------|
| Total Current Work | <u>20,575.00</u> |
| Previous Balance Due | 9,775.00 |
| Balance Due | <u>\$30,350.00</u> |

Tallahassee Community College

Invoice Date: November 16, 2017
Invoice No. 65797
Client No. 25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Tallahassee Community College
 Barbara K. Wills, Chief Business Officer, Vice President for
 Administrative Services
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: November 16, 2017
 Invoice No. 65796
 Client No. 25480.008

For professional services rendered and expenses incurred
 regarding Tallahassee Community College - Labor &
 Employment - UFF v. PERC Case No. CA-2017-059

Statement of Legal Services

| | | | Hours | |
|-------------------------|-----|----------------------------|-------|----------|
| 10/11/2017 | JCC | Review ULP issues | 0.80 | |
| 10/11/2017 | DMH | Review documents from PERC | 0.10 | |
| 10/12/2017 | DMH | Review ULP document | 0.40 | |
| Current Services | | | 1.30 | \$325.00 |

Recapitulation

| <u>Timekeeper</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
|-------------------|--------------|-------------|--------------|
| James C. Crosland | 0.80 | \$250.00 | \$200.00 |
| Denise M. Heekin | 0.50 | \$250.00 | \$125.00 |

| | |
|----------------------|----------|
| Total Current Work | \$325.00 |
| Previous Balance Due | \$0.00 |
| Balance Due | \$325.00 |

Tallahassee Community College

Invoice Date: November 16, 2017
Invoice No. 65796
Client No. 25480.008

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: December 7, 2017
Invoice No. 65945
Client No. 25480.006

For professional services rendered in connection with Tallahassee
Community College - Labor and Employment - 2016 UFF
Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

| | | | Hours | Amount |
|------------|-----|---|-------|--------|
| 11/01/2017 | JCC | Review correspondence | 0.20 | 50.00 |
| 11/01/2017 | JCC | Conference call regarding UFF negotiations | 2.20 | 550.00 |
| 11/01/2017 | DMH | Review revisions to proposals | 1.60 | 400.00 |
| 11/01/2017 | DMH | Telephone conference with client (x2) / revisions | 2.20 | 550.00 |
| 11/01/2017 | DMH | Telephone conference with client / health insurance | 0.30 | 75.00 |
| 11/02/2017 | JCC | Review potential proposals | 0.50 | 125.00 |
| 11/02/2017 | JCC | Telephone conference with client S. Balog regarding UFF negotiations | 0.30 | 75.00 |
| 11/02/2017 | JCC | Telephone conference with client A. Moran regarding UFF | 0.40 | 100.00 |
| 11/02/2017 | JCC | Review documents regarding City of Tallahassee layoff issues; police department | 2.00 | 500.00 |
| 11/02/2017 | DMH | Review and revise proposals | 1.90 | 475.00 |
| 11/02/2017 | DMH | Telephone conference with client (S. Balog) | 0.10 | 25.00 |
| 11/02/2017 | DMH | Review and reply to emails | 0.30 | 75.00 |

Invoice Date: December 7, 2017
 Invoice No. 65945
 Client No. 25480.006

Tallahassee Community College

| | | | | | |
|------------|-----|--|------|----------|-----------|
| 11/02/2017 | DMH | Prepare for client meeting and analyze issues | 0.60 | 150.00 | |
| 11/03/2017 | DMH | Review emails and reply | 0.20 | 50.00 | |
| 11/03/2017 | DMH | Analyze proposals for bargaining and impasse | 1.30 | 325.00 | |
| 11/04/2017 | JCC | Review correspondence regarding proposals | 0.30 | 75.00 | |
| 11/05/2017 | JCC | Travel to Tallahassee | 4.00 | 0.00 | No Charge |
| 11/05/2017 | JCC | Preparation for negotiations | 0.50 | 125.00 | |
| 11/05/2017 | DMH | Travel to Tallahassee | 4.00 | 0.00 | No Charge |
| 11/06/2017 | JCC | Conference client / preparation for negotiations / attend UFF negotiations | 8.00 | 2,000.00 | |
| 11/06/2017 | JCC | Travel to Miami | 4.00 | 0.00 | No Charge |
| 11/06/2017 | DMH | Prepare for and attend bargaining; prepare proposals and meet with client | 8.00 | 2,000.00 | |
| 11/06/2017 | DMH | Travel to Miami | 4.00 | 0.00 | No Charge |
| 11/07/2017 | DMH | Draft study abroad article | 0.40 | 100.00 | |
| 11/08/2017 | JCC | Review documents | 0.20 | 50.00 | |
| 11/08/2017 | JCC | Review pleadings / Baroody | 0.30 | 75.00 | |
| 11/08/2017 | JCC | Telephone conference with client S. Balog regarding UFF negotiations | 0.20 | 50.00 | |
| 11/08/2017 | DMH | Review email and fact sheet | 0.20 | 50.00 | |
| 11/08/2017 | DMH | Draft email to client and review reply | 0.20 | 50.00 | |
| 11/09/2017 | JCC | Telephone conference with client (A. Moran) regarding communications | 0.40 | 100.00 | |
| 11/09/2017 | JCC | Review UFF by-laws | 0.30 | 75.00 | |
| 11/09/2017 | DMH | Review email | 0.10 | 25.00 | |
| 11/10/2017 | DMH | Review proposals | 0.60 | 150.00 | |
| 11/14/2017 | DMH | Draft email and review reply | 0.10 | 25.00 | |
| 11/16/2017 | DMH | Review and reply to emails | 0.20 | 50.00 | |

Invoice Date: December 7, 2017
 Invoice No. 65945
 Client No. 25480.006

Tallahassee Community College

| | | | | |
|------------|-----|--|------|--------|
| 11/16/2017 | DMH | Analyze bargaining issue | 0.20 | 50.00 |
| 11/20/2017 | DMH | Review public records requests | 0.20 | 50.00 |
| 11/20/2017 | DMH | Review and reply to emails | 0.20 | 50.00 |
| 11/20/2017 | DMH | Telephone conference with client / Executive Session | 0.30 | 75.00 |
| 11/21/2017 | DMH | Review responses | 0.30 | 75.00 |
| 11/21/2017 | DMH | Telephone conference with client (S. Balog) | 0.20 | 50.00 |
| 11/21/2017 | DMH | Draft emails and review replies to/from opposing counsel | 0.10 | 25.00 |
| 11/21/2017 | DMH | Telephone conference with client (A. Moran) | 0.20 | 50.00 |
| 11/27/2017 | JCC | Review and draft correspondence regarding calendar and evaluations | 0.50 | 125.00 |
| 11/28/2017 | JCC | Review correspondence regarding calendar | 0.40 | 100.00 |
| 11/28/2017 | DMH | Review and reply to emails regarding bargaining issues | 0.40 | 100.00 |
| 11/28/2017 | DMH | Review proposal regarding performance plans | 0.60 | 150.00 |
| 11/29/2017 | DMH | Review emails | 0.30 | 75.00 |
| 11/29/2017 | DMH | Analyze issues and draft response | 0.80 | 200.00 |
| 11/30/2017 | DMH | Review and reply to email | 0.10 | 25.00 |

| | | |
|-----------------------------------|-------|------------|
| Current Services | 38.90 | \$9,725.00 |
| Total No Charge Hours | 16.00 | |
| Net Fees after Billing Adjustment | | \$9,725.00 |

| | Recapitulation | | |
|-------------------|----------------|-------------|--------------|
| <u>Timekeeper</u> | <u>Hours</u> | <u>Rate</u> | <u>Total</u> |
| James C. Crosland | 16.70 | \$250.00 | \$4,175.00 |
| Denise M. Heekin | 22.20 | \$250.00 | \$5,550.00 |

| Payments | | | |
|------------|---------|-------------------|----------|
| 11/24/2017 | Payment | ACH Invoice 65567 | 9,775.00 |

Tallahassee Community College

Invoice Date: December 7, 2017
Invoice No. 65945
Client No. 25480.006
9,775.00

| | |
|----------------------|--------------------|
| Total Current Work | <u>9,725.00</u> |
| Previous Balance Due | 20,575.00 |
| Balance Due | <u>\$30,300.00</u> |

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business