MINUTES District Board of Trustees Tallahassee Community College 1528 Surgeons Drive Tallahassee, FL 32308 Monday, February 19, 2018 2:30 pm - Business Meeting

The February 2018 District Board of Trustees meeting was called to order by Chair Kilpatrick at approximately 2:30 p.m.

Members Present: Chair Kilpatrick, Trustees Callaway, Lamb, Moore, Pople and Vaughn **Absent:** Trustee Messersmith **Via phone:** None

Others Present: President Murdaugh, Lenda Kling, Feleccia Moore-Davis, Steve Liner, Pat Manning, Carmy Greenwood, Denise Spivey, Kayla Nelson, Martin Balinsky, Jen Robinson, Megan McKee, Rick Murgo, Bret Hammond, Candice Grause, Rhonda MacLeod, Jarrett Phipps, Lori Prudom, Mike Robeck, Dustin Frost, Lee Kitchen, Susanne Wood, Al Moran, Dana Peck, E.E. Eunice, Craig Knox, Bobby Jones, Anthony Jones, Nyla Davis, Stephen Dunnivant, Renae Tolson, Sheri Rowland, Barbara Wills, Brenda Reid, John Pekins, Ginny Wagner, Don Herr, Heather Mitchell, Kim Moore, Lei Wang, Jessica Griffin, Bob Ballard, Gloria Mitchell, Jeff Etheridge, Richard Moore, Terrie Ard, Calandra Stringer, Julia Steiner, Elizabeth Pulliam, Bob Lutz, Sue Bickford, Bill Spiers, Ivan Johnson, Eileen Durant, Jamie Cook, Alice Maxwell, Justin Adams, Chuck White, John Elam, Rick Frazier, Monique Elkworth, Santiago Molina, and Ya Fang Wang.

COMMENTS

Board Chair – Chair Kilpatrick asked everyone to stand for a moment of silence and the Pledge of Allegiance. He recognized the amount of work required and thanked those involved with the African-American History Calendar, which highlighted veterans this year.

Board Members – Trustee Callaway congratulated everyone involved with planning the calendar unveiling and the Florida Public Safety Institute (FPSI) Annual Black History Breakfast. Trustee Lamb complimented Director Spiers on the information he shared with our legislators.

Trustee Moore referenced the recent south Florida shooting, thanking our Campus Police and others that work on our security plan and keep us safe. Trustee Vaughn said he thought the D.C. trip to meet with our delegation was very productive. Trustee Pople said President Murdaugh does a great job of telling our story and it is apparent we are competing for dollars, indicating there is a lot of focus on workforce development.

President – President Murdaugh said we are fortunate that our Trustees take time to attend the National Legislative Summit for the Association of Community College Trustees. He shared our delegation are very impressed to have our Trustees in the meetings. He indicated having Director Spiers there to speak about various financial aid proposals was wonderful, stating many staff asked Director Spiers for his business card and we encouraged them to use him as a resource.

February 19, 2018

He thanked the Board for acknowledging the role and activities to try to protect and make sure our students are safe - referencing the Safety and Security Committee and the efforts of the Chief, Student Affairs, and faculty. He indicated some faculty members told him about class changes they made that day so they could use it as a teaching moment.

President Murdaugh recognized Dean Solomon to welcome Trustees to the Ghazvini Center for Healthcare Education. Dean Solomon indicated the nursing program was recently recognized as number twelve (12) out of one hundred forty-four (144) in the State of Florida. She recognized new members of the Healthcare staff and provided program overviews of the past year. Chair Kilpatrick thanked her for the information and for allowing us to disrupt their facility.

APPROVAL OF MINUTES

Chair Kilpatrick asked if there were any comments and requested a motion to approve the January 16, 2018 Board Meeting Minutes.

MOTION: SECOND: Trustee Moore Trustee Lamb Motion passed unanimously.

INFORMATION AND NEWS ITEMS

Director Maxwell displayed a front page article in the *Tallahassee Democrat* on one of our truck driving school graduates. She indicated an article ran in the Indianapolis Star about one of our nursing graduates and was later picked up by other newspapers. She introduced clips on the African-American History Calendar unveiling, Nursing School ranking, FPSI African-American breakfast, Southern Shakespeare's A Town Divided, the TCC Spark! Freeman event, and a TCC Skinny Nursing overview.

UNFINISHED BUSINESS

None

PRESENTATIONS

VP Mitchell recognized Steve Liner, Rotary Club of Tallahassee, who provided a \$10,000 endowed scholarship for a degree or workforce program. Mr. Linder shared this was established, in honor of Leon Gilchrist, for a resident in a Habitat for Humanity home. VP Mitchell indicated that Mr. Gilchrist was the first African-American President of a Rotary Club in Tallahassee.

VP Mitchell shared we have many different programs with Westminster Oaks and recognized Shannon Sauls for their \$15,000 sponsorship of the Cleaver & Cork Session with Chef Amanda Freitag. Ms. Sauls shared the sponsorship is from their residents and that many TCC nursing program students work at their medical facility.

VP Mitchell recognized Terrie Ard and Richard Moore, Moore Communications Group, for a \$35,000 sponsorship of the Cleaver & Cork event; indicating this year it will renovate two (2) classrooms. Ms. Ard said it is an honor to partner with TCC in bringing innovation and renovation to the students. She recognized VP Mitchell for championing to bring every dollar into the institution.

VP Moore provided some background information on the truck driving program developed to meet employer needs, introducing a video of three (3) successful students. She stated the program is not available for financial aid, but thanks to so many they have funds available for February 19, 2018

scholarships. Trustee Pople indicated they used the newspaper article in D.C., with Trustee Moore saying it was special to have this success story and the timing of the article was perfect.

NEW BUSINESS

Approval of Consent Agenda

Chair Kilpatrick asked if there were any questions, with none received.

MOTION:	Trustee Pople	SECOND:	Trustee Moore
Motion passed unanimously.			

TCC Foundation

TCC Foundation Update (Information)

VP Mitchell referenced three (3) upcoming events and indicated they are ahead of last year financially. Chair Kilpatrick pointed out that both the dollars and number of donors were increasing – a testament to what the Foundation and the college are doing.

TCC Naming Opportunity – TCC Gadsden Center Classroom (Action)

VP Mitchell indicated they would like approval to name a Gadsden Center classroom to honor Wayne & Dora Hanna.

This request is for the Board to approve the naming of one of the classrooms located in the TCC Gadsden Center as presented.

MOTION: Trustee Lamb Motion passed unanimously. **SECOND:** Trustee Pople

Transfer of Equipment (Action)

VP Mitchell stated they would like to transfer to TCC an enclosed cab road grader for the mining program. Trustee Lamb asked how staff felt about this, with Director Eunice stating they are excited to receive since they are hosting a mine safety conference.

This request by staff recommends the DBOT vote to accept the gift as offered.

MOTION: Trustee Lamb SECOND: Trustee Vaughn Motion passed unanimously.

Academic Affairs

Academic Programs and Course Changes (Action)

Provost Moore-Davis said there were some new courses, deletions and a new certificate being offered in Digital Media/Multimedia. She said our goal is continued improvement, indicating with the help of AVP Wang they can see the student needs.

Trustee Callaway asked if Sports, Fitness and Recreation Management is transferrable. Provost Moore-Davis stated they could be a trainer or transfer to FSU into sports medicine. Trustee Callaway inquired about the certifications to teach Multimedia, with the Provost saying generally a masters in a related area although certain areas may require more expertise. Chair Kilpatrick said this is another example of TCC's flexibility when there is employer demand.

This request is that the Board approves the recommendation for academic course and program changes for 2018-2019 as attached to agenda.

MOTION: Trustee Pople Motion passed unanimously.

SECOND: Trustee Vaughn

February 19, 2018

Page **3** of **5**

<u>18-19 Collegiate High School Agreement – Leon County School District (Action)</u> Chair Kilpatrick asked if there were any questions, with none received.

This request is for the Board to approve the 18-19 Collegiate High School Agreement with Leon County School District.

MOTION: Trustee Moore SECOND: Trustee Vaughn Motion passed unanimously.

<u>Revised 2018-2019 Academic Calendar (Action)</u> Chair Kilpatrick asked if there were any questions, with none received.

This request is that the Board approves the revised 2018-19 academic calendar. **MOTION:** Trustee Moore **SECOND:** Trustee Pople Motion passed unanimously.

Administrative Services <u>Fund Analysis - January (Information)</u> Chair Kilpatrick asked if there were any questions, with none received.

<u>Construction Status Report (Information)</u> Chair Kilpatrick asked if there were any questions, with none received.

<u>Architectural Services Renewal (Action)</u> Chair Kilpatrick asked if there were any questions, with none received.

This request is for the Board to approve the renewal of the recommended list of Architects as presented in the agenda.

MOTION: Trustee Vaughn SECOND: Trustee Pople Motion passed unanimously.

Construction Manager Services Renewal (Action)

Trustee Moore asked if there had been any update about upcoming PECO dollars. President Murdaugh said there has been no discussion about PECO dollars this session, although he is hopeful for next year. He said this a common issue with k12, colleges and universities – indicating we are in pretty good shape compared to other colleges.

This request is for the Board to approve the renewal of the recommended list of Construction Managers as presented in the agenda.

MOTION:Trustee LambSECOND:Trustee VaughnMotion passed unanimously.

<u>Guaranteed Maximum Price – Student Union Exterior Envelope Improvements (Action)</u> Chair Kilpatrick asked if there were any questions, with none received.

This request is that the Board approve the Guaranteed Maximum Price from Mad Dog Construction for the Student Union Exterior Envelope Improvements project in the amount of \$958,926.56.

MOTION: Trustee Pople SECOND: Trustee Callaway Motion passed unanimously.

February 19, 2018

<u>Construction Manager Agreement – Student Union Exterior Envelope Improvements (Action)</u> Chair Kilpatrick asked if there were any questions, with none received.

This request is that the Board approve the attached Agreement between the District Board of Trustees of Tallahassee Community College and Construction Manager for Certain Projects.

MOTION: Trustee Vaughn SECOND: Trustee Callaway Motion passed unanimously.

PUBLIC COMMENT

Chair Kilpatrick stated we have six (6) speakers, with each limited to three (3) minutes and a total time of thirty (30) minutes.

Retired faculty Dana Peck, John Pekins, Lee Kitchen and faculty members Bob Lutz and Elizabeth Pulliam spoke in support of faculty union negotiations, with faculty member Julia Steiner reading a letter also in support from a former faculty member. Lee Kitchen thanked President Murdaugh for his vision, increasing diversity and being a good CEO.

WORKSHOP

Chair Kilpatrick indicated that in lieu of a workshop, the Board will go into Executive Session.

PRESIDENT'S REPORT None

NEXT MEETING DATE March 19, 2018

Location: Florida Public Safety Institute

ADJOURNMENT

Meeting adjourned at approximately 3:51 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on March 19, 2018.

Jonathan Kilpatrick Chair Jim Murdaugh, Ph.D. President