

**MINUTES**  
**District Board of Trustees**  
**Tallahassee Community College**  
**Hinson Administration Building**  
**444 Appleyard Drive**  
**Tallahassee, FL 32304**  
**Monday, October 22, 2018**  
**2:30 pm - Business Meeting**

The October 2018 District Board of Trustees meeting was called to order by Chair Moore at approximately 2:30 p.m.

**Members Present:** Chair Moore, Trustees Callaway, Grant, Kilpatrick, Lamb, Messersmith and Pople

**Absent:** None

**Via phone:** None

**Others Present:** President Murdaugh, Candice Grause, Lenda Kling, Bret Ingerman, Calandra Stringer, Lei Wang, Don Herr, Craig Knox, Nyla Davis, Bobby Jones, Barbara Wills, Renae Tolson, Sharisse Turner, Kim Moore, Tracy Woodard, Mike Coleman, Anthony Jones, Gloria Mitchell, Amy Bradbury, Stephen Dunnivant, Rick Murgo, Feleccia Moore-Davis, Alice Maxwell, S. Solomon, Greg Gibson, Summer Dusek, Mike Robeck, Patricia Manning and Martin Balinsky.

**COMMENTS**

**Board Chair –** Chair Moore asked everyone to stand for a moment of silence and the Pledge of Allegiance. She personally thanked everyone at the college for what they have done in this community and across north Florida after the storm.

**Board Members –** Trustee Kilpatrick thanked President Murdaugh and Chief Gibson for agreeing to house some of the linemen at TCC.

Trustee Messersmith thanked Desiree Gorman for coordinating the shipments of supplies coming into Wakulla County and going out to other areas, in addition to, washing clothes for the linemen in the area. He said there should be a special thanks from the President and the Board sent to people like this.

Trustee Pople shared Robert F. Munroe school was destroyed and they are using churches to hold classes, indicating he would like us to help where we can.

**President –** President Murdaugh said we are still learning more and more of the great stories, like Desiree. Chief Gibson shared Hurricane Michael developed quickly and came into our area too late for us to make a significant difference. He indicated we coordinated efforts with FSU, FAMU and Leon County Schools – recognizing the people who stayed here on campus. He stated for the first time we accepted the SAIL shelter, housed in our Lifetime Sports Center.

Director Herr said we have a checklist for all the things that need to happen before a hurricane so we are prepared during and afterwards; but did not have the opportunity to implement this time. He shared main campus had electric poles down with energized circuits, indicating there were damages to eight (8) buildings and many of his staff volunteered to help.

He stated the Gadsden Center had no damage to the building, Ghazvini Center had some external systems that will need to be replaced, Center for Innovation will need some work around the roof, FPSI had roof damage to the old dormitory and driving classroom, and Wakulla Environmental Institute lost their dock.

Dean Coleman thanked Chief Gibson for his leadership in keeping the students calm. He stated with the assistance of Dustin Frost and Pepsi, they were able to hand out water to our students. He indicated Communications did a great job of updating the TCC Alerts page. He shared many of our students lost food during the power outage and the President was very generous in restocking the food pantry.

President Murdaugh said we find that students, faculty and staff are many times not far away from a real need and events like this highlight that. Chief of Staff Grause shared we have received an outpouring of support and resources from many areas. She provided a compiled list of resources available, including for our sister colleges – Chipola and Gulf Coast.

She indicated we offered our students replacement food, discounted bus passes, etc. and faculty/staff resources as needed – gift cards for food/gas, increase in OPS hours to make up lost time, encouraged flexibility on leave requests, etc. She stated Ryland Moore arranged a shipment of food from Chaney Brothers to Chipola College and VP Mitchell is accepting funding for both colleges until their systems are back up, while Dean Turner worked with the Florida Developmental Education Association to set up a funding site on Facebook.

President Murdaugh said Director Herr has made warehouse space available, the Chancellor shared with other colleges that we will collect and distribute items and VP Moore has arranged with our truck driving program to use a semi to deliver items to Gulf Coast College, which has substantial damage. Chair Moore expressed her thanks to TCC for stepping up before, during and after the storm – both collectively and individually.

Trustee Pople said there will be people in the lumber and farming industries that may need retraining. Chair Moore asked that the Board be kept updated on retraining needs.

### **APPROVAL OF MINUTES**

Chair Moore asked if there were any comments and requested a motion to approve the September 17, 2018 Board Meeting Minutes.

**MOTION:** Trustee Pople                      **SECOND:** Trustee Messersmith  
Motion passed unanimously.

### **INFORMATION AND NEWS ITEMS**

Director Maxwell shared the Democrat ran an article on the cross-country team return and a piece on Amendment 7 from President Murdaugh. She introduced videos on former student Mac Kemp with Leon County EMS services and Veteran's honor flights; the TCC Dispatch, Law Enforcement and Emergency Operations Center; and the Tallahassee Science Festival.

### **UNFINISHED BUSINESS**

None

### **PRESENTATIONS**

None

October 22, 2018

## **NEW BUSINESS**

### **Approval of Consent Agenda**

Trustee Messersmith asked to move the collective bargaining agreement (item 6) to the table.

Motion was made to approve items 1 – 5.

**MOTION:** Trustee Lamb                      **SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

Trustee Messersmith said there are some provisions that change immediately in the collective bargaining agreement, but we are mid-term – asking if we would need to delay this until the new term. President Murdaugh indicated with board approval we could implement some today, such as the pay raise; but would need to delay others, such as the work load change, until the new semester. He shared we have been working on a list (not yet completed) that identifies when items could be implemented and with Board approval, it would be our intention to move forward in that manner.

Trustee Messersmith suggested delaying implementation until January 1<sup>st</sup>, however at the next meeting if there are items we can implement sooner the Board would consider then. President Murdaugh said he would certainly recommend the pay increase today and candidly some other things. Chair Moore proposed the Board move forward with approval today with administration providing a list next month that shows when the other items would be implemented.

This request is that the Board give administration the latitude to implement those items than can be done now and other items later, when appropriate.

**MOTION:** Trustee Messersmith                      **SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

President Murdaugh stated a full report will be available at the next meeting. Trustee Callaway said the date of implementation should be at staff discretion. Trustee Grant said he feels that is logical and everyone is unified in trying to do the best thing for faculty, administration and students.

This request is that the Board accept the collective bargaining agreement as presented.

**MOTION:** Trustee Lamb                                      **SECOND:** Trustee Grant  
Motion passed unanimously.

### **TCC Foundation**

#### TCC Foundation Update (Information)

VP Mitchell stated donations are coming in for a variety of things and they are continuing to grow assets. She invited the Board to several upcoming events, indicating Trustee Lamb will be inducted to the Hall of Fame this year.

### **Administrative Services**

#### Fund Analysis - September (Information)

Chair Moore asked if there were any questions, with none received.

#### Construction Status Report (Information)

Trustee Kilpatrick confirmed this report did not include any impact from the storm.

Change to Salary Schedule (Action)

Chair Moore asked if there were any questions, with none received.

This request is for the Board to approve updates to the 2018 – 2019 Salary Schedule as presented.

**MOTION:** Trustee Lamb                   **SECOND:** Trustee Kilpatrick  
Motion passed unanimously.

Direct Support Organization Audit Reports (Information)

Chair Moore asked if there were any questions, with none received.

Policy Manual Changes (Action)

Trustee Messersmith inquired about the definition of disruption under Policy 03-38, Freedom of Expression. Attorney Knox indicated the statute states it must be a significant and material disruption. Trustee Callaway said in public school anything that restricts an orderly manner would be disruptive. Trustee Messersmith confirmed legal counsel was okay with the language as stated.

This request is for the Board to approve addition and revision of College policies as presented.

**MOTION:** Trustee Callaway           **SECOND:** Trustee Grant  
Motion passed unanimously.

Policy Manual Changes (Action)

Chair Moore asked if there were any questions, with none received.

This request is for the Board to approve addition and revision of College policies as presented.

**MOTION:** Trustee Grant                   **SECOND:** Trustee Messersmith  
Motion passed unanimously.

Renewal of Professional Services Contract – Legal Services (Action)

Chair Moore asked if there were any questions, with none received.

This request is for the Board to approve the renewal of the professional services contract with Andrews, Crabtree, Knox and Longfellow, LLP for one (1) year.

**MOTION:** Trustee Pople                   **SECOND:** Trustee Messersmith  
Motion passed unanimously.

Authorization to extend the Workday Student Go-Live date (Action)

Trustee Kilpatrick inquired about the credit and the fee waiver. President Murdaugh said if we were to go live in a year, we would pay an additional seven hundred seventy-three thousand eight hundred twenty-two dollars (\$773,822). Chair Moore said she would rather delay and have a product in which we have confidence.

This request is for the Board to approve the recommendation to authorize the College to execute the Statement of Work #00165433.0 to Professional Services Agreement and amendment to order form with Workday to extend the “Go-Live” date of Workday Student to the Spring of 2020.

**MOTION:** Trustee Pople                   **SECOND:** Trustee Grant  
Motion passed, with Trustee Messersmith opposing.

**PUBLIC COMMENT**

Chair Moore stated we do not have any speakers today.

**WORKSHOP**

None

**PRESIDENT’S REPORT**

President Murdaugh stated he and Chair Moore will be in New York later this week where she will be recognized by the Association of Community College Trustees as the recipient of the 2018 Southern Regional Trustee Leadership Award and it is possible she may get overall Trustee of the Year. Chair Moore said it is a privilege and honor to work with her fellow trustees, but it is more about the true privilege of working with this college – thanking faculty, staff and leadership.

**NEXT MEETING DATE**

November 19, 2018

Location: **Center for Innovation**

**ADJOURNMENT**

Meeting adjourned at approximately 3:40 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on November 19, 2018.

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**Karen Moore**  
Chair

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**Jim Murdaugh, Ph.D.**  
President