

June 16, 2025

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoices – Bryant Miller Olive (April 2025)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$777.50 for May 2025.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
Chief Business Officer, Vice President for Administrative
Services
Tallahassee State College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: June 2, 2025
Invoice No. 85976
Client No. 25480.006

For professional services rendered in connection with Tallahassee
State College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-021103

Statement of Legal Services

			Hours	
05/01/2025	DMH	Draft email to client and review reply	0.10	
05/06/2025	DMH	Prepare for and attend zoom meeting / bargaining	0.60	
05/06/2025	DMH	Draft emails to UFF	0.10	
05/08/2025	DMH	Review email from UFF and reply	0.10	
05/08/2025	DMH	Draft email to client and review reply	0.10	
05/09/2025	DMH	Review email from client and reply	0.10	
05/09/2025	DMH	Draft email to Union and review reply	0.10	
05/12/2025	BRR	Review emails regarding bargaining links (x2)	0.10	
Current Services			1.30	\$317.50

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	1.20	\$250.00	\$300.00
Beatriz R. Ramirez	0.10	\$175.00	\$17.50

Total Current Work	\$317.50
Previous Balance Due	\$460.00
Balance Due	\$777.50

Tallahassee State College

Invoice Date:

June 02, 2025

Invoice No.

85976

Client No.

25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:

1545 Raymond Diehl Road, Suite 300

Tallahassee, FL 32308

850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688

for credit to Bryant Miller Olive, Account #2132834901

Thank you for your business