

May 19, 2025

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Attorney Invoices – Bryant Miller Olive (April 2025)

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**Item Description**

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

**Overview and Background**

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

**Past Actions by the Board**

The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

**Funding/ Financial Implications**

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$535.00 for April 2025.

**Recommended Action**

Authorize payment of invoices as presented.



Barbara K. Wills  
Chief Business Officer, Vice President for Administrative  
Services  
Tallahassee State College  
444 Appleyard Drive  
Tallahassee, Florida 32304

Invoice Date: May 1, 2025  
Invoice No. 85777  
Client No. 25480.002

For professional services rendered and expenses incurred  
regarding Tallahassee State College / L&E / General

Statement of Legal Services

			Hours	
04/04/2025	DMH	Review email from Union / grievance	0.10	
04/09/2025	DMH	Review email from client / grievance	0.10	
04/23/2025	DMH	Review and reply to emails from/to Union and client / grievance	0.10	
<b>Current Services</b>			0.30	\$75.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	0.30	\$250.00	\$75.00

Payments

04/30/2025	Payment	ACH rec'd 4/30/25 Invoice 85589	1,042.50
			1,042.50

Total Current Work	\$75.00
Previous Balance Due	\$0.00
Balance Due	\$75.00

Tallahassee State College

Invoice Date:

May 01, 2025

Invoice No.

85777

Client No.

25480.002

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:

1545 Raymond Diehl Road, Suite 300

Tallahassee, FL 32308

850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688

for credit to Bryant Miller Olive, Account #2132834901

Thank you for your business



Barbara K. Wills  
Chief Business Officer, Vice President for Administrative  
Services  
Tallahassee State College  
444 Appleyard Drive  
Tallahassee, Florida 32304

Invoice Date: May 1, 2025  
Invoice No. 85778  
Client No. 25480.006

For professional services rendered in connection with Tallahassee  
State College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-021103

#### Statement of Legal Services

			Hours	
04/10/2025	DMH	Draft email to Union and review reply	0.10	
04/10/2025	DMH	Attend pre-bargaining meeting and bargaining	1.50	
04/10/2025	BRR	Merge bargaining proposals for attorney use	0.20	
04/22/2025	DMH	Review and reply to emails	0.10	
<b>Current Services</b>			1.90	\$460.00

#### Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	1.70	\$250.00	\$425.00
Beatriz R. Ramirez	0.20	\$175.00	\$35.00

#### Payments

04/30/2025	Payment	ACH rec'd 4/30/25 Invoice 85588	25.00
			25.00

Total Current Work	\$460.00
Previous Balance Due	\$0.00
Balance Due	\$460.00

Tallahassee State College

Invoice Date:

May 01, 2025

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