

August 17, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoices – Bryant Miller Olive (June and July 2026)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$16,010.00 for June and July 2026.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
Chief Business Officer, Vice President for Administrative
Services
Tallahassee State College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: July 15, 2026
Invoice No. 88582
Client No. 25480.002

For professional services rendered and expenses incurred
regarding Tallahassee State College / L&E / General

Statement of Legal Services

			Hours
05/26/2026	AA	Review documents (transcript/exhibits/emails) for use in drafting arbitration brief (UFF)	2.70
05/26/2026	AA	Draft arbitration brief outline (UFF)	2.80
05/27/2026	AA	Review documents and draft arbitration brief (UFF)	2.80
05/28/2026	AA	Draft arbitration brief (UFF)	3.90
06/15/2026	AA	Review transcript and exhibits and draft arbitration brief	4.00
06/16/2026	AA	Review transcript and draft arbitration brief	4.20
06/17/2026	AA	Draft arbitration brief	4.10
06/24/2026	AA	Draft arbitration brief	4.40
06/25/2026	AA	Draft arbitration brief	1.40
06/26/2026	AA	Legal research / contract interpretation	1.30
06/26/2026	AA	Draft arbitration brief	4.50
06/28/2026	DMH	Draft email to Union	0.10
06/29/2026	AA	Analyze contractual language, bargaining history, and hearing testimony regarding disputed CBA provisions for use in arbitration brief	1.80
06/29/2026	AA	Draft arbitration brief	5.90
06/29/2026	DMH	Review email from Union	0.10
06/29/2026	DMH	Draft email to Arbitrator	0.10
06/30/2026	AA	Draft arbitration brief	6.50
06/30/2026	AA	Legal research / burden of proof	0.50
Current Services			51.10
			\$12,775.00

Tallahassee State College

Invoice Date: July 15, 2026
Invoice No. 88582
Client No. 25480.002

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Ayla Arshad	50.80	\$250.00	\$12,700.00
Denise M. Heekin	0.30	\$250.00	\$75.00

Payments

06/29/2026	Payment	ACH rec'd 6/29/26 Inv 88103, 88275	4,651.10
			4,651.10

Total Current Work	\$12,775.00
Previous Balance Due	\$0.00
Balance Due	\$12,775.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Barbara K. Wills
Chief Business Officer, Vice President for Administrative
Services
Tallahassee State College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: July 31, 2026
Invoice No. 88714
Client No. 25480.002

For professional services rendered and expenses incurred
regarding Tallahassee State College / L&E / General

Statement of Legal Services

			Hours
07/07/2026	DMH	Analyze issues	0.30
07/10/2026	DMH	Analyze issues regarding arbitration brief	0.20
07/12/2026	DMH	Review and revise arbitration brief	5.20
07/14/2026	DMH	Review and revise arbitration brief	5.00
07/15/2026	BRR	Finalize post arbitration brief	0.10
07/15/2026	BRR	Draft email to J. Charles with post arbitration brief	0.10
07/15/2026	DMH	Finalize arbitration brief	2.10
Current Services			13.00
			\$3,235.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	12.80	\$250.00	\$3,200.00
Beatriz R. Ramirez	0.20	\$175.00	\$35.00

Total Current Work	\$3,235.00
Previous Balance Due	\$12,775.00
Balance Due	\$16,010.00

Tallahassee State College

Invoice Date:

July 31, 2026

Invoice No.

88714

Client No.

25480.002

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:

1545 Raymond Diehl Road, Suite 300

Tallahassee, FL 32308

850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688

for credit to Bryant Miller Olive, Account #2132834901

Thank you for your business