

Minutes
District Board of Trustees
Tallahassee State College
Florida Public Safety Institute
75 College Drive
Havana, FL 32333
Monday, November 17, 2025
Business Meeting & Workshop 2:30 PM

CALL TO ORDER

On Monday, November 17, Chair Eugene Lamb called the Tallahassee State College District Board of Trustees meeting to order at 2:30 p.m.

Chair Lamb asked everyone to stand for a moment of silence and the Pledge of Allegiance.

Members Present: Chair Eugene Lamb, Vice Chair Frank Messersmith, Trustees Monesia Brown, Christian Caban, Jonathan Kilpatrick, Karen Moore, and Monte Stevens.

Others Present: President Jim Murdaugh, Tricia Rizza, Janet Hartman Nyla Davis, Calandra Stringer, Renae Tolson, Shelly L. Bell, Hope Childree, Rashaud Haywood, Kalynda Holton, Amanda Clements, Eddie Arnold, Camden Smit, Jason Fowler, Steve Nettles, Brendie Hawkins, Bobby Jones, Anna Morgan, Riley Landy, Heather Mitchell, Cerissa Fondo, Sheri Rowland, Barbara K Wills, Bill Spiers, Michael Trim, Donmetrie Clark, Angela Long, and Bertie Culbreath.

TRUSTEE COMMENTS

I. Chair Remarks:

Chair Lamb shared that he attended the Trustee Fly-In held at the Capitol and the Association of Community Colleges Trustees (ACCT) conference.

II. Trustee Remarks:

- a. Trustee Kilpatrick shared that the Tallahassee Science Festival was well-organized and well-attended. He attended a President's Leadership Institute event and noted the impressiveness of the cohort.
- b. Trustee Stevens remarked that it was an especially rewarding time of year to serve as a trustee, with commencement approaching next month.

- c. Trustee Moore noted that the ACCT conference was a valuable opportunity to learn from peers from other colleges. She also attended the Association of Florida Colleges (AFC) conference, which was well attended by many TSC employees.
- d. Vice Chair Messersmith also attended the ACCT conference and congratulated the College for being named the number one best value college in Florida and the number two best value college in the nation by Research.com.
- e. Trustee Brown echoed the comments of the other trustees. She attended the President's Leadership Institute and noted the strong leadership represented in the cohort, including reflections on purpose, commitment to the College, and the community.
- f. Trustee Caban noted the many positive developments and awards over the past month, which continue to reflect well on the leadership and team at TSC. He expressed his pride in all that TSC is accomplishing.

III. President's Remarks:

President Murdaugh congratulated Trustee Karen Moore on becoming the incoming board chair for the Florida Chamber Foundation. He also shared that *Florida Trend* magazine recognized Trustee Moore as a Florida icon. He thanked Vice President Shelly Bell for leading another successful Worlds of Work (WOW) event, which hosted 3,500 students from our region. He highlighted the remarkable effort by Dr. Anthony Jones, Dean of the Library and Learning Commons, in organizing the 14th annual Tallahassee Science Festival.

Dr. Murdaugh announced that TSC was selected as one of the top 200 institutions in the initial round of the Aspen Community College Prize, and the team is currently working on the award application. He noted the College's recognition by Research.com as the number one best value college in Florida and the number two best value college in the United States. The college's Forensics Team earned first place in overall team sweepstakes at the 32nd annual Autumn in the Mountains Invitational.

He thanked Vice President Amanda Clements for her help with the op-ed article in the *Tallahassee Democrat* regarding the College's economic impact on the region. He asked Dr. Camden Smit, Chief of Staff, to distribute copies of the Economic Impact Study - Executive Summary.

APPROVAL OF MINUTES

1. 2025 October Minutes

Approve Minutes as presented.

MOTION: Trustee Stevens

SECOND: Trustee Caban

Motion passed unanimously.

INFORMATION AND NEWS ITEMS

Amanda Clements, Vice President of Communications, shared recent media coverage for the College.

Highlights included:

- Eagle Ballpark renovations.
- Celebrity Chef, Manheet Chauhan headlining Cleaver & Cork.
- Trustee Moore featured as an icon in the *Florida Trend*.
- Worlds of Work
- Tallahassee Science Festival event coverage.
- Aspen Top 200 recognition.
- Dr. Murdaugh's Op-Ed in the Tallahassee Democrat.
- Broadcast clips featured Worlds of Work, Aspen Institute recognition, and the Tallahassee Science Festival.

UNFINISHED BUSINESS

None.

PRESENTATIONS - No presentations

NEW BUSINESS

Approval of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus their time and attention on action items that require more

elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

2. Attorney Invoices – Bryant Miller Olive (October 2025)

3. Human Resource Report

Motion to Approve Consent Agenda

MOTION: Trustee Moore

SECOND: Trustee Stevens

Motion passed unanimously.

TSC Foundation

4. TSC Foundation Update

Presented as an information item only.

Administrative Services

5. Policy Manual Changes

Approve revision of College policies as presented.

MOTION: Trustee Moore

SECOND: Trustee Stevens

Motion passed unanimously.

6. Fund Analysis - October

For information only, no Board action required.

7. Construction Status Report

Presented as an information item only.

8. Annual SREF Fire, Sanitation and Casualty Inspection

Approve the annual SREF Fire, Sanitation and Casualty Inspection reports in accordance with Florida Statutes.

MOTION: Trustee Caban

SECOND: Trustee Brown

Motion passed unanimously.

9. Certificate of Final Inspection – TCA (AC) Bldg#08 – Renovations

Approve the attached Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, authorizing final payment to RAM Construction & Development, LLC, for the Main Campus TCA (AC) Bldg#08 – Renovations project.

MOTION: Trustee Brown

SECOND: Trustee Stevens

Motion passed unanimously.

10. Architect Invoices

Authorize payment of architectural invoice(s) as presented.

MOTION: Trustee Moore

SECOND: Trustee Caban

Motion passed unanimously.

PUBLIC COMMENT

None.

WORKSHOP-Chair/Vice Chair Election Process

Dr. Tricia Rizza, Associate Vice President, Academic Affairs, facilitated a discussion on potential revisions to the process for electing the Board chair and vice chair. Chair Lamb asked for the preferred option to be placed on the agenda for voting at the January 20, 2026, board meeting.

PRESIDENT'S REPORT

Upcoming Events

- Fall Luncheon for students: November 20 from 12-2 p.m. in the SU Ballroom. Student Affairs will be giving out meal bags for Thanksgiving.
- Thanksgiving holiday campus closure: November 27 and 28.
- Veterans Cord and Coin Ceremony: Wednesday, December 3, at 1 p.m.
- Healthcare Professionals Fall 2025 Pinning Ceremony: Wednesday, December 3, at 5:30 p.m. in Turner Auditorium, honoring graduates in EMS (60), Radiological Technology (25), and BSN (10).
- Fall Commencement: Thursday, December 4, at 6 p.m. Commissioner Anastasios Kamoutsas will serve as the commencement speaker.
- Classified Staff Holiday Luncheon: Wednesday, December 17, 11:30 a.m. in the Student Union.
- Winter Break campus closure: December 17, at 1 p.m. until Monday, January 5.

NEXT MEETING DATE

Tuesday, January 20, 2026

Location: **Center for Innovation, 350 South Duval,
Tallahassee, FL**

ADJOURNMENT 3:50 p.m.

Eugene Lamb
Chair

Jim Murdaugh, Ph.D.
President