

January 20, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Renewal – Year 4 of 4

Item Description

This item requests the final year four of four renewal for the recommended list of Architects previously selected and approved for Architectural Services.

Overview and Background

The District Board of Trustees approved the below six Architectural firms for projects valued at \$4 million dollars or less on January 17, 2023, under RFP 2022-11. The RFP contract terms outline one initial year with the option of extending the term for an additional three, one-year periods for a total four-year contract. TSC Facilities has verified the applicable licensure and insurance for each firm ensuring they continue to meet the criteria for RFP 2022-11.

- Architects| Lewis + Whitlock, PA (ALW)
- BKJ, Inc. (BKJ)
- Clemons, Rutherford & Associates Inc. (CRA)
- DAG Architects, Inc. (DAG)
- Elliot Marshal Innes, PA (EMI)
- Fitzgerald Collaborative Group, LLC. (FCG)

Past Actions by the Board

The Board previously approved these Architects for projects valued at \$4 million or less at the January 17, 2023, District Board of Trustees meeting, with year three of four renewal approved at the January 21, 2025, District Board of Trustees meeting.

Funding/ Financial Implications

Architectural fees are funded by local TSC College funds.

Recommended Action

Approve renewal recommendation for final year four of four for architectural contracts.