

January 20, 2026

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Attorney Invoices – Bryant Miller Olive (November 2025)

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**Item Description**

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

**Overview and Background**

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

**Past Actions by the Board**

The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

**Funding/ Financial Implications**

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$152.50 for November 2025.

**Recommended Action**

Authorize payment of invoices as presented.

Barbara K. Wills  
Chief Business Officer, Vice President for Administrative  
Services  
Tallahassee State College  
444 Appleyard Drive  
Tallahassee, Florida 32304

Invoice Date: November 3, 2025  
Invoice No. 86958  
Client No. 25480.006

For professional services rendered in connection with Tallahassee  
State College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-023898

Statement of Legal Services

		Hours
10/13/2025	DMH Review and reply to email from UFF	0.10
10/13/2025	DMH Review and reply to email from client	0.10
10/23/2025	BRR Review email from client (C. Stringer) regarding next bargaining session	0.10
10/23/2025	DMH Review and reply to email from client	0.10
10/23/2025	DMH Draft email to UFF	0.10
10/24/2025	BRR Exchange emails with client (C. Stringer) (x2) and prepare zoom for pre-negotiations game plan meeting	0.20
	<b>Current Services</b>	<hr/> 0.70
		\$152.50

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	0.40	\$250.00	\$100.00
Beatriz R. Ramirez	0.30	\$175.00	\$52.50

Payments

10/29/2025	Payment	ACH rec'd 10/29/25 Inv 86775, 86776	917.50
			<hr/> 917.50

Tallahassee State College

Invoice Date: November 03, 2025  
Invoice No. 86958  
Client No. 25480.006

Total Current Work	\$152.50
Previous Balance Due	\$0.00
Balance Due	<u>\$152.50</u>

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
1545 Raymond Diehl Road, Suite 300  
Tallahassee, FL 32308  
850-222-8611      FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901

Thank you for your business