444 Appleyard Dr.
Tallahassee, FL 32304
(850) 201-6200 | tsc.fl.edu

September 21, 2026

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Invoice(s)

Item Description
This item requests that the Board approve the architect invoice(s) submitted from August through September 9, 2026.

Overview and Background
The College is under contract with six architectural firms: Architects | Lewis + Whitlock PA, BKJ, Inc. Architecture, Clemons, Rutherford & Associates, Inc., DAG Architects Inc., EMI Architects and Fitzgerald Collaborative Group, LLC to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the six firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects I Lewis + Whitlock, PA - $0.00
BKJ, Inc. Architecture - $0.00
Clemons, Rutherford & Associates, Inc. - $0.00
DAG Architects, Inc. - $18,662.97
EMI Architects - $0.00
Fitzgerald Collaborative Group, LLC - $0.00

Past Actions by the Board
The Board last authorized architect invoices at the August 17, 2026 meeting.

Funding/ Financial Implications
Funds for minor projects and Master Plans are available from the Capital Improvement fees.

Recommended Action
Authorize payment of architectural invoice(s) as presented.

DAG Architects

Tallahassee State College
Don Herr
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 26043_0826
Date 08/31/2026

Project 26043 TSC GADSDEN CENTER EXPANSION

Professional Architectural Services

PO-025543

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Schematic Design	89,510.00	9.16	0.00	8,200.00	8,200.00
Design Development	67,132.00	0.00	0.00	0.00	0.00
Construction Documents	156,642.00	0.00	0.00	0.00	0.00
Bidding & Negotiations	22,377.00	0.00	0.00	0.00	0.00
Construction Administration	111,887.00	0.00	0.00	0.00	0.00
Programming	10,000.00	50.00	0.00	5,000.00	5,000.00
Interior Design	30,000.00	0.00	0.00	0.00	0.00
Graphic and Signage Design	5,000.00	0.00	0.00	0.00	0.00
In House Renderings	10,000.00	0.00	0.00	0.00	0.00
Weekly Site Visits	36,000.00	0.00	0.00	0.00	0.00
Gotechnical Engineering	7,975.00	0.00	0.00	0.00	0.00
Civil and Survey	78,180.00	0.00	0.00	0.00	0.00
Landscape & Irrigation Design	31,625.00	0.00	0.00	0.00	0.00
Landscape & Irrigation Design Task #4	11,550.00	0.00	0.00	0.00	0.00
Voice / DATA	13,465.00	0.00	0.00	0.00	0.00
Access Control	8,976.00	0.00	0.00	0.00	0.00
Security CCTV	8,976.00	0.00	0.00	0.00	0.00
Site Lighting	3,850.00	0.00	0.00	0.00	0.00
Commissioning - Electrical	4,400.00	0.00	0.00	0.00	0.00
Life Cycle Cost	2,515.00	0.00	0.00	0.00	0.00
Energy Forms	1,375.00	0.00	0.00	0.00	0.00
Commissioning - HVAC	11,495.00	0.00	0.00	0.00	0.00
Total	722,930.00	1.83	0.00	13,200.00	13,200.00

Reimbursable Expenses

Reimbursables

	Units	Rate	Billed Amount
Travel Expense			
Non Vendor Reimbursables	1.10	141.12	155.23
Meals			
Non Vendor Reimbursables	1.10	75.22	82.74
Phase subtotal			237.97

Tallahassee State College
Project 26043 TSC GADSDEN CENTER EXPANSION

Invoice number 26043_0826
Date 08/31/2026

Invoice total **13,437.97**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
26043_0826	08/31/2026	13,437.97	13,437.97				
	Total	13,437.97	13,437.97	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Michelle Neu, Tammi Roberts or Kara Kaegebein at 850.837.8152 or accounting@dagarchitects.com.

DAG Architects

Tallahassee State College
Don Herr
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 25061_0826
Date 08/31/2026

Project **25061 TSC WEI Classroom / Shelter Design**

Professional Architectural Services

Hourly Professional Architectural Services

Professional Fees

	Hours	Rate	Billed Amount
Principal III	19.00	275.00	5,225.00
		Invoice total	**5,225.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
25061_0726	07/31/2026	14,071.00		14,071.00			
25061_0826	08/31/2026	5,225.00	5,225.00				
	Total	19,296.00	5,225.00	14,071.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Michelle Neu, Tammi Roberts or Kara Kaegebein at 850.837.8152 or accounting@dagarchitects.com.