

November 17, 2008

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Attorney Invoice

Attorney invoices totaling \$6,676.40 for the period September 2, 2008 through September 30, 2008 are recommended for approval.

Details are attached for information purposes.

STAFF RESOURCE: TERESA SMITH

RECOMMENDED ACTION:

Authorize payment of invoices as presented.

Johnson, Farrell & Mabile, LLC

115 N. Calhoun Street Tallahassee, FL 32301 Tax ID # 11-3799979

October 3, 2008 Invoice# 1068 WRM

Billing through 09/30/2008 Our file# T00007 02276

Tallahassee Community College Jerry Schilling Assistant VP for Administrative Services 444 Appleyard Drive Tallahassee, FL 32304-2895

Tallahassee Community College - General Business

PROFESSIONAL SERVICES

09/02/2008 WRM 4.30 hrs. 537.50

Review three e-mails from K. Nerona-Balog re: judicial question (.3); Three e-mails to K. Nerona-Balog re: judicial question (.3); Dictation and preparation of rough draft of Ghazvini Health Education Center property lease (2.7); Telephone conference with T. Stallworth re: Ghazvini property lease (.2); E-mail to R. Tolson re: Learning Commons Position descriptions (.1); Analysis re: judicial question on student applications (.7);

09/03/2008 WRM 2.60 hrs. 325.00

Review e-mail from K. Nerona-Balog re: background information for admissions/enrollment (.1); Review e-mail from J. Chaires Lacey re: Learning Commons position descriptions (.1); Analysis re: Learning Commons position status - FLSA (1.9); Dictation and preparation of correspondence to R. Tolson re: Learning Commons position status - FLSA (.5);

09/04/2008 WRM 2.20 hrs. 275.00

Telephone conference with R. Tolson re: employee issues and complaint (.3); Telephone conference with R. Tolson re: grant employee issue (.2); Two telephone conferences with T. Linley re: grant employee issue (.2); Revise first draft of Ghazvini Health Education Center lease (1.5);

09/05/2008 WRM 2.10 hrs. 262.50

Review two e-mails from T. Smith re: public records request for faculty file (.2); E-mail to T. Smith and R. Tolson re: public records request for faculty file (.1); Review two e-mails from B. Hollimon re: principal trademark registration for TCC with attachment (.3); Two e-mails to T. Smith re: principal trademark registration for TCC (.2); Dictation and preparation of correspondence to T. Stallworth re: draft of Ghazvini

Health Education Center lease (.4); Review two e-mails from T. Smith re: principal trademark registration for TCC (.2); Two e-mails to B. Hollimon re: principal trademark registration for TCC (.2); Two telephone conferences with T. Linley re: loan of V. Fla. Foundation employee to V. Fla. Commission (.3); Two telephone conferences with R. Tolson re: loan of V. Fla. Foundation employee (.2);

09/05/2008 WRM

0.20 hrs.

25.00

Telephone conference with R. Tolson re: public records request to Department of Financial Services (.1); E-mail to R. Tolson re: public records request (.1);

09/08/2008 WRM

0.30 hrs.

37.50

Review e-mail from R. Tolson re: public records request for employee file (.1); Review e-mail from R. Tolson re: contract employee evaluation (.1); Review e-mail from J. Chapin re: fee waiver status (.1);

09/09/2008 WRM

2.40 hrs.

300.00

Review and analysis of Florida statue 1009.25, 26 re: fee waiver and exception (.4); Telephone conference with J. Chapin re: fee waiver and exception (.1); E-mail to B. Holliman re: EWD copyright questions (.1); Receipt and review e-mail from T. Smith re: DSO and related items (.1); E-mail to T. Smith re: DSO's and related items (.1); Receipt and review e-mail from B. Hollimon re: Trademark question (.1); E-mail to J. Chapin re: EWD Trademark question (.1); Receipt and review of two e-mails from B. Lesko re: Intelecom Contracts (.2); Telephone conference with R. Tolson re: contract employees evaluation (.1); Analysis re: Intelecom agreement and supplemental agreement (.5); Analysis re: contract employee evaluation, performance plan and related documents (.5); E-mail to R. Tolson re: contract employees evaluation (.1);

09/09/2008 WRM

0.10 hrs.

12.50

E-mail to B. Sloan and B. Lesko re: Intelecom agreement;

09/11/2008 WRM

2.40 hrs.

300.00

Telephone conference with J. Schilling re: SHS Agreement (.1); Receipt and review two e-mails from T. Smith re: DSO's and related items (.2); Two e-mails to T. Smith re: DSO's and related items (.2); Receipt and review e-mail from B. Sloan re: Intelecom agreements (.1); Receipt and review e-mail from T. Smith re: Trainer Agreement (.1); Receipt and review e-mail from P. Locascio re: COBA meeting (.1); Review and analysis of Trainers Agreement (.3); Review board agenda for 09/15/08 (.5); Receipt and review two e-mails from J. Chapin re: Tech @ Nite trademark registration (.2); Two e-mails to J. Chapin re: Tech @ Nite Trademark registration (.2); Dictation and preparation of correspondence to V. Cutcliffe re: public records request (.2); E-mial to T. Smith re: Trainer Agreement (.1); E-mail to B. Holliman re: Tech @ Nite trademark registration (.1);

09/11/2008 WRM 0.70 hrs. 87.50

Receipt and review of two e-mails from B. Holliman re: Tech @ Nite Trademark registration (.1); Review Trademark Information Form (.1); Analysis re: statutory fee exceptions and application (.5);

09/12/2008 WRM 5.40 hrs. 675.00

E-mail to J. Chapin re: fee exemption statute (.1); Analysis of fee exemption statute application to EWD (.7); Receipt and review of e-mail from J. Chapin re: fee exemption statute (.1); Analysis re: direct support organization, not for profit and purposes (2.0); Receipt and review of e-mail from T. Smith re: revised trainer agreement (.1); Receipt and review of e-mail from B. Lesko re: Big Bend Area Health Care agreement (.1); Receipt and review of e-mail from T. Gillian re: COBA meeting (.1); E-mail to T. Gillian / CC Law re: COBA meeting (.1); Analysis - contractual limitation on liability, waiver of sovereign immunity as applied to Tallahassee Orthopedic Clinic Trainer agreement (1.6); E-mail to T. smith re: revised Trainer Agreement (.1); Review and analysis of Big Bend Area Health Education Center agreement (.3); E-mail to B. Sloan and B. Lesko re: Big Bend Area Health Education Center agreement (.1);

09/12/2008 WRM 0.30 hrs. 37.50

Receipt and review of e-mail from B. Sloan re: Big Bend Health Education Center agreement (.1); Telephone conference with B. Mullowney re: COBA meeting (.2);

09/15/2008 WRM 2.70 hrs. 337.50

Analysis re: continued fee exemption statutes (.7); E-mail to J. Chapin re: fee exception statutes (.2); Telephone conference with B. Spiers re: fee and tuition (.1); Two telephone conferences with K. Nerona-Balog re: fees and tuition (.3); Receipt and review of e-mail from J. Chapin re: fee exception statutes (.1); Two telephone conferences with J. Alexander re: fee exception questions (.2); Telephone conference with L. Kling re: board quorum (.1); Analysis re: direct support organizations, uses (.4); E-mail to T. Smith re: direct support organizations uses (.2); Telephone conference with R. Tolson re: several human resources issues (.2); E-mail to J. Alexander re: fee exception questions (.1); Receipt and review of e-mail to J. Alexander re: fee exception questions (.1);

09/15/2008 WRM 1.90 hrs. 237.50

Attend Tallahassee Community College Board of Trustees meeting (1.0); Analysis re: liability and employee (.9);

09/16/2008 WRM 2.80 hrs. 350.00

Receipt and review two e-mails from J. Murdaugh re: recruit physical fitness (.2); Review and analysis of criminal justice documents re: recruit physical fitness (.2); Two e-mails to J. Murdaugh re: recruit physical fitness (.3); Analysis re: recruit physical fitness standards - PTLEA (1.2); Analysis re: Family Medical Leave Act initial procedure (.7); Receipt and review of e-mail from S. Schroeder re: surplus property (.1); Receipt and

review of e-mail from S. Prouty re: surplus property (.1);

09/17/2008 WRM 3.60 hrs. 450.00 Telephone conference with R. Tolson re: contract employee resignation

Telephone conference with R. Tolson re: contract employee resignation and termination contract (.2); Receipt and review of e-mail from R. Tolson re: DROP estimates (.1); Two telephone conferences with R. Tolson re: DROP estimates (.3); Review and analysis of recent ruling, firearms at workplace statute (.2); Review and analysis of proposed A.D.A. legislation (.2); Receipt and review of e-mail from J. Alexander re: tuition and fees exemption (.1); E-mail to J. Alexander re: tuition and fees exception (.1); E-mail to J. Chapin re: tuition and fees exemption (.1); Receipt and review of e-mail from T. Smith with attchments and internet link re: public record request (.2); Two telephone conferences with T. Smith re: public records request (.2); E-mail to T. Smith re: public records request (.2); Analysis of DROP estimate information and availability for review (1.7);

09/17/2008 WRM 0.70 hrs. 87.50

E-mail to R. Tolson re: DROP estimates (.2); Analysis re: public records request and identification of public records (.5);

09/18/2008 WRM 4.90 hrs. 612.50

Receipt and review of e-mail from J. Chapin re: tuition and fee exemption (.1); Analysis re: current public records requests, personal information (1.1); Analysis re: direct support organization, application to management issues (1.7); Conference with B. Campman, J. Schilling and T. Smith re: public records request and direct support organizations (2.0);

09/19/2008 WRM 1.10 hrs. 137.50

Review e-mail from B. Sloan re: Student Field Experience agreement (.1); Review and analysis of TCC/LCSB Student Field Expression (.8); E-mail to B. Sloan re: Student Field Experience agreement (.1); Telephone conference with J. Miller re: direct support organizations (.1);

09/22/2008 WRM 1.40 hrs. 175.00

Review e-mail from B. Sloan re: LCSB Student Field Experience agreement (.1); Three telephone conferences with R. Tolson re: contract employee and DRDP (.4); Review trademark attorney's invoice (.1); Dictation and preparation of correspondence to J. Schilling re: trademark attorney's invoice (.1); Telephone conference with J. Miller re: direct support organizations (.2); E-mail to T. Smith re: direct support organizations (.1); Review two e-mails from T. Linley re: employee transfer (.2); E-mail to T. Linley re: employee transfer (.1); Review e-mail from T. Smith re: direct support organizations (.1);

09/23/2008 WRM 0.80 hrs. 100.00

Receipt and review of two e-mails from B. Lesko re: Tallahassee Community College grading system (.2); E-mail to B. Lesko re: Tallahassee Community College grading system (.1); Telephone conference with B. Holliman re: Tallahassee Community College grading system (.1); Review Tallahassee Community College grading system file (.4);

09/24/2008 WRM

0.60 hrs.

75.00

Telephone conference with G. Dozier re: student records (.2); Telephone conference with B. Spiers re: student records (.1); Two telephone conferences with W. Rabon re: student records (.3);

09/25/2008 WRM

2.80 hrs.

350.00

Telephone conference with B. Holliman re: grading system (.2); Two telephone conferences with B. Spiers re: student records (.3); Two telephone conferences with G. Dozier re: student records (.3); Receipt and review of three e-mails from B. Holliman re: grading system (.3); Four e-mails to B. Holliman re: grading system (.4); Telephone conference with student's mother re: student's Tallahassee Community College records (.1); Telephone conference with student re: her Tallahassee Community College records (.1); E-mail to J. Chapin re: Tech@Nite (.1); Receipt and review of two e-mails from T. Smith re: employee question (.2); E-mail to T. Smith re: employee question (.1); Two conferences with G. Dozier re: Tallahassee Community College records (.3); Receipt and review of subpoena for Tallahassee Community College student records (.1); Two e-mails to B. Sloan re: grading system (.3);

09/25/2008 WRM

1.30 hrs.

162.50

Receipt and review of two e-mails from B. Sloan re: grading system (.2); Receipt and review of e-mail from B. Lesko re: grading system (.1); Brief scan of student records (.2); Two telephone conferences with T. Smith re: request for records, O.P.S. employees (.3); Two telephone conferences with J. Schilling re: two O.P.S. employees (.4); Telephone conference with M. Clark re: O.P.S. employees (.1);

09/26/2008 WRM

1.70 hrs.

212.50

Receipt and review of two e-mails from B. Sloan re: grading system (.2); Receipt and review of correspondence from M. Schlein re: public records request (.1); Three telephone conferences with B. Hollimon re: grading system (.4); E-mail to J. Murdaugh and R. Tolson re: public records request (.1); Telephone conference with B. Lesko re: grading system (.1); Telephone conference with R. Tolson re: FMLA leave return (.1); Receipt and review of e-mail from R. Tolson re: public records request (.1); E-mail to B. Hollimon re: grading system (.1); Receipt and review of e-mail from J. Murdaugh re: public records request (.1); E-mail to J. Murdaugh and R. Tolson re: public records request (.1); Receipt and review of e-mail to J. Chapin re: Tech@Nite (.1); E-mail to B. Hollimon re: Tech@Nite (.1); Receipt and review of e-mail from B. Mullowney re: Community College attorneys meeting (.1);

09/26/2008 WRM

0.20 hrs.

25.00

Telephone conference with B. Sloan re: group campus access;

09/29/2008 WRM

2.20 hrs.

275.00

Review e-mail from T. Gillam re: community college attorney meeting (.1); Review e-mail from P. Locascio re: community college attorney meeting (.1); Review e-mail from B. Sloan re: campus soliciting (.1); Analysis re: campus solicitation (.3); Telephone conference with B. Sloan re: campus solicitation (.2); Analysis re: FMLA - return to work (.8); Review e-mail from B. Hollimon re: Tech@Nite (.1); Telephone conference with L. Shields re: public records request (.1); E-mail to J. Murdaugh and R. Tolson re: public records request (.1); Review e-mail from R. Tolson re: public records request (.1); Review e-mail from B. Hollimon re: grading system (.1); E-mail to B. Sloan re: grading system (.1);

09/30/2008 WRM

1.60 hrs. 200.00

Review e-mail from C. Biron re: grading system (.1); Review e-mails (x2) from B. Holliman re: grading system (.2); E-mail to B. Holliman re: grading system (.1); E-mail to B. Sloan re: grading system (.1); E-mails to and from R. Tolson re: FMLA return to work (.2); Telephone conference with R. Tolson re: employee claims and follow-up (.2); Review e-mail from R. Tolson re: employee claims and follow-up (.1); Review e-mail from N. Sneed with report re: employee claims (.2); Dictation and preparation of correspondence to TCC employee re: employee claims (.2); Review e-mail from B. Mullowney re: community college attorney meeting agenda (.1); E-mail to R. Tolson re: employee claims (.1);

Total Fees						\$0	6,662.50	
EXPENSES								
09/12/2008	E101	Copy Charges - 6 copies at .10 ea	ch				0.60	
09/12/2008	E101	Copy Charges - 58 copies at .10 each					5.80	
09/30/2008	E101	Copy Charges - 50 copies at .10 each					5.00	
09/30/2008	E101	Copy Charges - 25 copies at .10 each					2.50	
Total Expens	ses						\$13.90	
Billing Sumn	nary - Su	mmary by Timekeeper						
Mabile, Will		53.30	hrs	125.00	/hr	\$6,662.50		
	TOTA	L	53.30	hrs			\$6,662.50	
Total fees for this matter						\$6,662.50		
Total disbursements for this matter						\$13.90		
Total balance now due							\$6,676.40	